

MOVING CHECKLIST

4 weeks before:

- ✓ Call any donation organism for pick up of unwanted clothes.
- ✓ Decide on your approximate move date.
- ✓ Arrange to have a estimator for Canadian Moving Services to perform your estimate
- ✓ Do not pack documents connected with your move.
- ✓ Review with your doctor the names and dosages of any medications that are renewable.
- ✓ Notify your post office.
- ✓ Find out your new postal code.
- ✓ Send change of address cards
- ✓ Arrange to have utilities disconnected and connected at new location.
- ✓ Ask your bank to transfer your accounts to the branch nearest your new home.
- ✓ Never pack valuables. Keep money, jewelry and bonds with you or arrange for a courier service to transport them.
- ✓ Transfer fire, theft and other insurance. Check your policy to see whether a long-distance move is covered.

2 weeks before:

- ✓ Prepare a floor plan of your new home and make extra copies. They will be very helpful for moving in.
- ✓ Plan a going-away party for your children and their friends.
- ✓ If you plan to do some of the packing, start now. Consult our Packing tips sheet
- ✓ Plan menus to use up stocks of canned and frozen foods.
- ✓ Collect items being cleaned, repaired, stored and loaned to friends.
- ✓ Return library books.
- ✓ Arrange care for young children and pets during the busy days of packing, loading and moving in.

1 week prior:

- ✓ Keep separate any food, plates and utensils that you will need during the last days. Pack them on moving day
- ✓ Prepare a list of items you'll need immediately at destination, such as a flashlight, light bulbs, toilet paper, cleaning supplies, snacks & drinks. Pack these last and unload them first, along with necessities such as the crib of playpen.
- ✓ Drain fuel from the lawnmower and other machinery. Safely dispose of all gasoline, matches, paints, aerosol cans.
- ✓ Confirm hotel/motel reservations for your trip. Organize all of your moving and travel documents as well as the valuables you will be taking with you.
- ✓ Set aside and label items such as luggage that you do not want packed or moved.
- ✓ Take down curtains, blinds, rods, shelves. Unfasten any fixed carpets that are to be moved. The mover does not perform these tasks.